

Whixall Parish Council



Chairman: Ian Mercer

To all Members of the Council. You are hereby summoned to attend a Meeting of the Parish Council of Whixall to be held on Wednesday 9 October 2024 at Whixall Social Centre which will commence at 7.30pm in order to conduct the business enclosed on the agenda below. Members of the public are welcome to attend.

Signed:

A Mercer

Date: 4 October 2024

1. Chairman's welcome, announcements and public session

Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker

2. Apologies

3. Declaration of Disclosable Pecuniary or any other interests or requests for dispensations

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

Members are reminded that they must declare non-pecuniary interests relating to agenda items

4. To approve the Minutes of the Parish Council Meeting held on 11 September 2024

5. Whixall Moss Nature Hub Project

To receive a verbal report and agree to formally support the project

6. Reports

Shropshire Councillors; Parish Councillors and Clerk

7. Parish Matters

- a. Marlot – to receive updates on Volunteer activity and the planned Culvert works.
- b. Annual Newsletter – to decide if the newsletter will be produced this year.
- c. Senior Citizens' Christmas meal – to decide if funding will be provided this year
- d. War memorial – to agree maintenance to be carried out before Remembrance Sunday

8. Correspondence Received

- a. Invitation to meeting with Marches Energy Agency – to respond
- b. West Mercia Police North Shropshire Newsletter – to note
- c. Shropshire's Tree and Urban Forest, request for information – to respond
- d. Wellbeing Fair – to note

9. Assets

- e. To agree a schedule of annual asset inspections (report circulated).

10. Policies

To approve the following policies (Circulated).

- a. F4 System of Internal Controls (new)
- b. F5 Process for Approving Payments (re-approval)
- c. M2 Co-options Procedure (new)
- d. M3 Training Policy (revised)
- e. P1 Planning Policy (revised)
- f. P3 Confirming Local Connections Policy (revised)

11. Planning

- a. To receive planning applications from Shropshire Council
Westminster House, Hollinwood
24/02922/FUL Erection of a 2m high entrance gate at front

Moss House, Whixall, SY13 2PG
24/03623/FUL Proposed dormer to side elevation
- b. To note planning decisions made by Shropshire Council
None received
- c. Future Development in the Parish

12. Finance

- a) To receive Monthly Balance Record and reconciliation (circulated)
b) To receive the Q2 budget and spending report (circulated)
c) To resolve to approve outstanding invoices and payments.

Recipient	Reason for Payment	Amount (inc VAT)	Reference
Payments Made Before the Meeting			
Hugo Fox	Website	23.99	32.24DD
Unity Bank	Bank Charges Q2	18.00	33.24DD
NEST	Pension Contributions Sept	79.45	34.24DD
New Payments to be approved			
HMRC	PAYE (October)	80.00	35.24
Employee	Salary (October)	319.49	36.24
Employee	Reimbursement	35.45	37.24
SLCC	Membership Renewal	112.00	38.24
Unity Trust Bank	Charges Sept 2024	5.40	39.24

13. Items for Next Agenda

To enable Councillors to bring forward items for the 13 November meeting agenda.

Whixall Parish Council



Chairman: Ian Mercer

Minutes of the Full Council Meeting held on 11 September 2024 at Whixall Social Centre starting at 7:30pm

Present:

Councillors: I Mercer (meeting Chair); B Harris; J Spenser; C Woodall; D Edgerton; M Howard;
P Rodenhurst; M Evans

Shropshire Councillors: E Towers

Clerk: A Roberts

Other Organisations 1

Members of the Public 0

66/24 Public Session

A representative of the Grocott Group spoke to members about plans for Whixall Marina.

67/24 Apologies for Absence

Cllr A Rawlinson (Holiday), Cllr P Broomhall (Shropshire Council)

68/24 Declarations of Pecuniary Interest

None declared.

69/24 Minutes of Previous Meetings

RESOLVED: The minutes of the Council meetings held on 8 May 2024 are and 10 July 2024 are accepted as an accurate record.

The Chair signed the minutes.

70/24 Reports

Reports from Shropshire Councillors and the Clerk were circulated in advance. Their contents were noted.

71/24 Parish Matters

- a. The Marlot report was circulated in advance. Its content was noted. The Clerk reported that work on the Culvert is due to be started later this month.
- b. The Hollinwood Green report was circulated in advance its content was noted.
- c. Council Assets – the clerk reported that repair work is required to the fence at Moss Cottages Field.
- d. Newsletter – following a discussion it was agreed that the need for a newsletter would be added to the agenda for the next meeting.

72/24 Planning

- a. To consider applications

24/03116/FUL Park Gate, 5 Hollinwood, Whixall
Single Storey side extension and installation of log burner

RESOLVED: The Council supports application 24/03116/FUL without comment.

- b. The following planning decisions were noted

24/01318/FUL Land North Meadow View Farm, Church Lane, SY13 2NA
Change of use of land to form dog exercise field including formation of new vehicular access, parking and fencing

Decision: Grant Permission

23/04082/FUL Land to The South Of, Welsh End
Proposed local needs dwelling with garage outbuilding, and formation of driveway and on-site parking area
Decision: Grant Permission

24/02093/FUL Plantation House, Canal Side, Whixall
Creation of an all-weather equestrian arena 20 metres wide x 40 metres long (sand and fibre surface) for private use by the householder, bordered with post and rail timber fencing.
Decision: Grant Permission

73/24 Consultations

The information was circulated in advance of the meeting.

- a. Partnering to Provide Services (Shropshire Council)
Following a discussion, it was

RESOLVED: The Council response is option 3 (We are willing to help but do not have the resources available).

- b. Shropshire and Telford & Wrekin Local Nature Recovery Strategy

RESOLVED: The Council will not provide a formal response to this survey and those members who wish to will respond as individuals.

74/24 Policing Charter

RESOLVED: from the options provided, the Council's policing priorities are Anti Social Driving, Thefts of Livestock and Thefts from Outbuildings.

75/24 Financial Matters

- a. To approve new Financial Regulations

RESOLVED: the new Financial Regulations are approved and will be reviewed annually.

- b. To receive monthly bank balance record and reconciliation.

DATE	ACCOUNT NAME	AMOUNT
31 August 2024	Current Account (Working Budget)	619.33
	Savings Account (Reserves)	25,983.91
TOTAL		26,603.24

The bank reconciliation and statements were checked and approved by Cllr Evans and the balances were noted.

- c. Staff Salary Payments

RESOLVED: All salary-related payments will be made on a monthly basis subject to the clerk supplying the relevant HMRC payslip and evidence from the Pension Provider.

- d. To resolve to approve outstanding accounts

RESOLVED: The outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.

Funds Transferred Before the Meeting			
From	To	Amount	Reason

Savings	Current	1,000	Balance top up
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Recipient	Reason for Payment	Total	Reference
Payments Made Before the Meeting			
Hugo Fox	Website costs (May)	23.99	10.24DD
Clear Councils	Insurance	657.42	11.24DD
Hugo Fox	Website costs (June)	23.99	12.24DD
NEST	Pension May	79.45	13.24DD
Unity Trust Bank	Quarterly Charge	18.00	14.24DD
Employee	Salary (May and June)	639.18	15.24
Employee	Reimbursement (May & June)	80.35	16.24
HMRC	PAYE (May and June)	159.80	17.24
NEST	Pension June	79.45	18.24DD
T Lamb	Reimbursement (fuel)	£8.17	19.24
M Spenser	Reimbursement (fuel)	£8.02	20.24
Hugo Fox	Website Costs July	23.99	21.24DD
Hugo Fox	Website costs (August)	23.99	22.24DD
NEST	Pension Aug	79.45	23.24DD

New Payments approved			
HMRC	PAYE (July)	80.00	24.24
A Roberts	Salary (July)	319.49	25.24
MiJan Ltd	Accounting Software	58.50	26.24
HMRC	PAYE (Aug)	79.80	27.24
A Roberts	Salary (Aug)	319.69	28.24
A Roberts	Reimbursement Jul/Aug	61.45	29.24
G Turnbull	Reimbursement (Fuel)	22.63	30.24
SALC	Affiliation Fee 24-25	416.82	31.24

Scheduled date of next meeting
9 October 2024 (7.30pm)

The meeting closed at 9.22pm.

The following message has been received by email from Pete Bowyer, Senior Reserve Manager - Fenn's, Whixall & Bettisfield Mosses NNR

I would be grateful if the Parish Council could provide a letter of support for the Whixall Moss Nature Hub project.

I will attend the Parish Council meeting on the 9th October, please could you add this to the agenda. I would need a letter back by Monday 14th October if that would be possible.

The letter would need to include the following :

- Name of Organisation/person/address/date
- Be addressed to Pete Bowyer

The letter needs to mention:

- The Whixall Moss Nature Hub project being submitted to the National Lottery Heritage Fund.
- How you/your organisation feels that aspects of the project meets with your aspirations/needs etc.

The Organisation can focus on where there is a greatest need/overlap etc rather than cover every aspect.

- Say you hope that the project gets funding and how you/your organisation might use it.
- Sign and position of person
-

The project summary is below:

Fenn's, Whixall & Bettisfield Mosses National Nature Reserve is the UK's third largest lowland raised bog. Its habitats are nationally and internationally designated. With recently acquired land and a building Natural England will work with Shropshire Wildlife Trust (SWT) to:

+ **recover nature** at a vital damaged corner of the reserve.

+ **create an accessible & inclusive nature hub**, in response to community demand, with a bog restoration and climate change demonstration area, and much needed welfare facilities. This will mean that more and wider range of people will be able visit and connect with nature.

+ **expand skills and knowledge** of visitors, volunteers, young people and trainees, increasing understanding of peatlands, filling skills gaps and inspiring the next generation of conservationists.

Activities and interpretation will help people collectively, and individually, participate and act to make a difference for the future of peatlands and climate.

The response below has been drafted for discussion/amendment/approval

10 October 2024

Dear Pete

Re: Whixall Moss Nature Hub Project

Thank you for attending the recent meeting of Whixall Parish Council to talk about the above project which is being submitted to the National Lottery Heritage Fund.

The Council is aware of the National significance of Whixall Moss and is proud that it is located within the Parish. The Council would like to see an increase in visitors to the National Nature Reserve and fully supports the aims of this project. Members are particularly pleased that the project includes work to recover the damaged corner of the NNR as well as providing an accessible and inclusive nature hub along with much needed welfare facilities for visitors to the site. Members believe that the provision of a permanent visitor facility at this site will be an asset to the Parish and the Council would hope to work with you to encourage its future use.

The Council has resolved to support this project which will both improve the site and encourage more groups of all ages, physical abilities and backgrounds to visit the NNR. Members welcome this opportunity to increase knowledge and skills and encourage a wider understanding of conservation and the crucial role of peat bogs as carbon stores, wildlife habitats and flood controllers.

The Council wishes you well with the project and hopes that you are successful in your bid for National Lottery funding.

Yours sincerely

Production of a Parish Council Newsletter

Background

The parish council is considering discontinuing the production of its annual newsletter. It is good practice to assess the effectiveness and relevance of the newsletter but it is important to recognise the role that newsletters play, particularly in community engagement and transparency. This report outlines the benefits of continuing to produce newsletters and makes recommendations to change from the current approach.

Details

NALC and SLCC both recognise as good practice, the production of newsletters by Councils for the following reasons:

- Annual Parish Meetings generally fail to enable direct communication with residents and newsletters often serves as the one direct communication channel between the council and all parishioners.
- Newsletters are a valuable tool for promoting local events, and volunteer opportunities (such as the need for volunteers at the Marlot). By sharing ways for residents to get involved, the council can strengthen community ties and encourage participation.
- The Parish newsletter promotes transparency by keeping residents informed about council activities, budgets, and decisions. This transparency can help residents to feel included in the governance process.
- Newsletters allow the council to showcase its achievements and progress. Celebrating completed projects and community improvements can motivate both council members and residents.
- By including sections for resident feedback, a newsletter can facilitate two-way communication. It can be a useful tool for gathering the views of residents (such as the broadband survey in 2022). This engagement helps the council understand community needs and priorities, allowing for informed decision-making.

Recommendations

Given the benefits outlined above, it is recommended that the parish council continues producing the newsletter for at least this year, but considers the following steps

1. The Current Year

This is the last year of the four-year term and the newsletter is an ideal way to encourage future councillors to come forward. For this year initially, arrange for the newsletter to be printed and delivered by a mailing company. This is not a cheap option, but will reduce the burden on existing councillors.

Additionally, the Clerk should aim to get the Council's Facebook page back on line in order to use this as a communication tool.

2. Future Years

- Include the cost of production and delivery in next year's budget, but review the approach following the elections in May 2025 and reallocate funding if required.
- If Council decides that the newsletter should continue, explore a combination of digital and physical newsletters, allowing residents to sign up and receive emails. This can reduce production and delivery costs and has the added benefit of allowing more regular communication.



QUOTE

Whixall Parish Council

Date
4 Oct 2024

Expiry
18 Oct 2024

Quote Number
QU-0190

Reference
A3 Newsletter Oct 24

VAT Number
408517303

Right Sort Limited
Unit 29
Penley Business Park
Penley
Wrexham
LL13 0LQ

Description	Quantity	Unit Price	VAT	Amount GBP
Set Up Charge	1.00	65.00	20%	65.00
Data Processing per 1000 records (Minimum charge £8.00)	1.00	8.00	20%	8.00
Inkjet A4	0.33	20.00	20%	6.60
C4 white non window envelope	0.33	65.00	20%	21.45
Insert 1 item into C4 envelope per thousand	0.33	39.50	20%	13.04
A3 duplex colour newsletter folded	0.33	157.00	20%	51.81
Bag, bundle & docket large letter per thousand (Minimum charge £13.50)	1.00	13.50	20%	13.50
Postage	333.00	0.79	20%	263.07
			Subtotal	442.47
			TOTAL VAT 20%	88.49
			TOTAL GBP	530.96

Terms

Postage must be paid for before mailing will be released.
All other invoice charges net 28 days from invoice date

Asset Inspections and Maintenance

Background

The Parish Council owns and manages several fixed assets¹, comprising a number of elements. Each asset has a maintenance requirement and should be inspected regularly. This report suggests a schedule of inspections.

Details

The Council's fixed assets are identified below. In addition the Council has taken on maintenance responsibility for Hollinwood Green, which, as registered Common Land, has no specific owner.

Current Fixed Asset Maintenance Regime

<u>Site</u>	<u>Inspections</u>	<u>Funding for maintenance</u>
Marlot	Yes	Bespoke earmarked reserve (EMR) for equipment. Annual maintenance budget. Annual £200 contingency budget.
War Memorial	Informal	General Maintenance EMR
Moss Cottages Field	None	General Maintenance EMR Grass cutting contract
Old Burial Ground	None	General Maintenance EMR Grass cutting contract
Bowling Club Site	Leased to Bowling Club who maintain the site	
Telephone Kiosk	None	General Maintenance EMR
Hollinwood Green	None	Council funds voluntary grass cutting
Noticeboards	Informal	General Maintenance EMR

It is a requirement of the Council's insurance that its assets are assessed for risks and mitigating action is taken when required. Also, the Council acts as a steward for its assets and has a responsibility to understand their condition and carry out necessary repairs. Without inspections all repairs will be reactive and there are risks associated with this approach.

Recommendations

1. Set up a small working group to propose an annual inspection regime. Potentially this should include non-fixed assets, including office equipment.
2. Marlot - agree the format for an annual inspection with MCG and carry it out jointly.
3. Other sites - clerk and members visit this calendar year to
 - a. identify elements requiring inspection and draw up an annual inspection regime (to be agreed at a future meeting).
 - b. Identify any works required this year and next financial year.
4. Complete future inspections by the end of September and use the information to agree a funded maintenance programme for the following year (if required).
5. Continue to set aside earmarked reserves for maintenance but be minded that additional funding may need to be precepted in future.

¹ See the Asset Register for details

Whixall Parish Council

Fixed Asset Register or Schedule of Assets

Ref No.	Description	Community Asset?	Identification	Date acquired	Value (Net)	Notes	Custodian	Maintenance /Management
001	War memorial/ cenotaph	yes	Location: Browns Brook, Whixall, SY13 2SB	unknown	£1.00		WPC	Painting and general maintenance (earmarked reserve)
002	Playing Field	yes	Location: Land at Moss Cottages SY13 2PE	unknown	£1.00	Believed historically gifted to "the Children of Moss Cottages" by a land owner - date unknown circa 1981	WPC	Grass cutting contract (in-year costs)
004	Land upon which now sits Whixall Bowling Club, SY13 2QU and land upon which now sits part of Whixall Social Centre SY13 2NA *	no	Copy of conveyance made 18 th April 1980 Land registered to the Council in 2019. Title SL255253	12 September 1979	£350.00	*"FIRST ALL THAT small piece or parcel of land situate at Whixall Salop TOGETHER with the dwellinghouse erected and standing thereon being the former teacher's house to Whixall Church of England school and SECONDLY ALL THAT piece of garden land belonging to the property first herein-before described and situate to the west thereof but divided therefrom by the Old burial Ground..." (Wording of the 1980 Conveyance).	WPC	Carried out by the Bowling Club
008	Goal posts and nets	no	In situ on land listed above. Location: Land at Moss Cottages SY13 2PE	2007	£729.17	Purchase cost	WPC	No replacement cycle identified - Council is minded not to replace
009	Old style red telephone kiosk, Welsh End, Whixall		Adopted via Adopt a kiosk scheme	February 2011	£1.00		WPC	Painting and general maintenance (earmarked reserve)
010	Fencing	no	In situ on land listed above. Location: Land at Moss Cottages SY13 2PE	September 2008	£2,600.33		WCP	Replacement cycle to be agreed

012	2 x Post mounted premium Notice boards (Special Style "A")	no	Located at 1. Moss Cottages Playing Field 2. Whixall Social Centre.	October 2011	£1,111.00		Clerk	Painting and general maintenance (earmarked reserve)
013	The Marl Allotment (Marlot)	yes	Land Registry Title: SL230471 Land lying to the north-east of Mountain View, Roundthorn, Whixall, SY13 2PH	29 July 2015		This land was not purchased, it is common land. The Parish Council became registered proprietor after a first registration application to Land Registry. Registration Documents are held by the Clerk.	WPC	Need details from long term management plan to understand replacement cycles
016	Open noticeboards	no	Located at: 1. Dobsons Bridge 2. Hollinwood Green	unknown				Painting and general maintenance (earmarked reserve)
017	Q Garden Lawnmower Model QPM215PHW	no	serial no 79151000031 Custodian: M Spenser	March 2019	£165.00	Purchase value	M Spenser (Volunteer)	Earmarked reserve - (5-year cycle)
018	Stihl Brushcutter(1)	no	Custodian: G Turnbull	April 2019	£358.33	Purchase value	G Turnbull	Earmarked reserve - (5-year cycle)
019	Stihl Chainsaw	no	Custodian: G Turnbull	April 2019	£391.67	Purchase value	G Turnbull	Earmarked reserve - (5-year cycle)
020	Stihl Pole Cutter	no	BC93CB2A-E3F2-44DD-BEB1-CC493628A6CF	April 2019	£529.17	Purchase value	G Turnbull	Earmarked reserve - (5-year cycle)
021	Pole Cutter Harness	no	Custodian: G Turnbull	June 2019	£69.17	Purchase value	G Turnbull	Earmarked reserve - (5-year cycle)
022	Laptop (Dell Vostro 15-3515)	no	Device ID BC93CB2A-E3F2-44DD-BEB1-CC493628A6CF	April 2022	£362.50	Purchase value	Clerk	Office equipment - earmarked reserve(5-year cycle)
023	Picnic Table	no	Marlot	October 2022	£370.83	Purchase value	WPC	25-year warranty.
024	Bench	no	Marlot	October 2022	£266.67	Purchase value	WPC	25-year warranty.
025	Stihl Brushcutter(2)	no	Custodian: G Turnbull	November 2022	£343.33	Purchase value	G Turnbull	Earmarked reserve - (5-year cycle)
026	Laminator	no	Leitz iLAM 74401089	April 2023	£56.65	Purchase value	Clerk	Earmarked reserve - (5-year cycle)
027	Printer	no	Brother MFC-J5740DW	June 2023	£183.20	purchase value	Clerk	Earmarked reserve - (5-year cycle)
028	Picnic Table	yes	Hollinwood, Whixall	unknown (added 2024)	£1.00	Historical 'gifted' asset	Clerk	replacement cycle agreed (every 10 years)
Total value of assets					£7,650.16			



Show reconciled transactions (Whixall Parish Council 2024-2025)

Whixall Parish Council

Details of bank reconciliation dated 30/09/2024 for Working Account

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					619.33
Reconciled transactions					
02/09/2024	Transfer	Funds transfer		Balance Top Up	1000.00
11/09/2024	Payment	31.24	SALC	Affiliation Fee 24/25	-416.82
11/09/2024	Payment	30.24	G Turnbull	Fuel for Marlot (Reimbursement)	-22.63
11/09/2024	Payment	29.24	Amanda Jane Roberts	Reimbursement (July & Au	-61.45
11/09/2024	Payment	28.24	Amanda Jane Roberts	Salary August	-319.69
11/09/2024	Payment	27.24	HMRC	PAYE (August)	-79.80
11/09/2024	Payment	26.24	MiJan Limited	Accounting Software	-58.50
11/09/2024	Payment	25.24	Amanda Jane Roberts	July Salary	-319.49
11/09/2024	Payment	24.24	HMRC	PAYE (July salary)	-80.00
26/09/2024	Payment	32.24DD	HugoFox	Website Costs September	-23.99
30/09/2024	Payment	33.24DD	Unity Trust Bank	Bank CHarges Q2	-18.00
30/09/2024	Payment	34.24DD	NEST	Pension Contributions Sept Payme	-79.45
Reconciled Balance					139.51

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

1003116709 | 01606

Mrs Amanda Roberts
Whixall Parish Council
2 Tilley Road
Wem
Shrewsbury
SY4 5HA

Date: 03/09/2024

Account Name: Whixall Parish Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20423117

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2024		Balance brought forward	£0.00	£0.00	£619.33
02/09/2024	Transfer	Transfer from 20423120	£0.00	£1,000.00	£1,619.33

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Statement number 071

For Businesses.
For Communities.
For Good.

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1003116709 | 01606 | 00001 | 00003 |

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

1006611510 | 01307

Mrs Amanda Roberts
Whixall Parish Council
2 Tilley Road
Wem
Shrewsbury
SY4 5HA

Date: 30/09/2024

Account Name: Whixall Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20423117

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

Call us: **0345 140 1000**

Email us: us@unity.co.uk

Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
03/09/2024		Balance brought forward	£0.00	£0.00	£1,619.33
12/09/2024	Faster Payment Debit	B/P to: AJ Roberts	£319.69	£0.00	£1,299.64
12/09/2024	Faster Payment Debit	B/P to: SALC	£416.82	£0.00	£882.82
12/09/2024	Faster Payment Debit	B/P to: Mr GD Turnbull	£22.63	£0.00	£860.19

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Statement number 072

For Businesses.
For Communities.
For Good.

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1006611510 | 01307 | 00001 | 00004 |

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
12/09/2024	Faster Payment Debit	B/P to: HMRC Cumbernauld	£80.00	£0.00	£780.19
12/09/2024	Faster Payment Debit	B/P to: HMRC Cumbernauld	£79.80	£0.00	£700.39
12/09/2024	Faster Payment Debit	B/P to: AJ Roberts	£319.49	£0.00	£380.90
12/09/2024	Faster Payment Debit	B/P to: MiJan Limited	£58.50	£0.00	£322.40
12/09/2024	Faster Payment Debit	B/P to: AJ Roberts	£61.45	£0.00	£260.95
23/09/2024	Direct Debit	Direct Debit (GOCARDLESS)	£23.99	£0.00	£236.96
27/09/2024	Direct Debit	Direct Debit (NEST)	£79.45	£0.00	£157.51
30/09/2024	Fee	Service Charge	£18.00	£0.00	£139.51



Show reconciled transactions (Whixall Parish Council 2024-2025)

Whixall Parish Council

Details of bank reconciliation dated 30/09/2024 for Savings

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					25983.91
Reconciled transactions					
02/09/2024	Transfer	Funds transfer		Balance Top Up	-1000.00
30/09/2024	Receipt	R4	Unity Trust Bank	Bank Interest Q2	177.92
Reconciled Balance					25161.83

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

1006611513 | 00947

Mrs Amanda Roberts
Whixall Parish Council
2 Tilley Road
Wem
Shrewsbury
SY4 5HA

Date: 30/09/2024

Account Name: Whixall Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20423120

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



The credit interest rate is 2.75% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

Call us: **0345 140 1000**

Email us: us@unity.co.uk

Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/08/2024		Balance brought forward	£0.00	£0.00	£25,983.91
02/09/2024	Transfer	Transfer to 20423117	£1,000.00	£0.00	£24,983.91
30/09/2024	Credit Interest	Credit Interest	£0.00	£177.92	£25,161.83

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Statement number 054

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



1006611513 | 00947 | 00001 | 00001 |

Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.

Whixall Parish Council

Budget report from 1-Apr-2024 to 30 Sept-2024 (figures exclude VAT)

All reserves

Payments

	Period		
	Budget	Actual	Variance
Other Payments			
Miscellaneous Payments	0.00	0.00	0.00
Total Other Payments	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Administration			
General Admin	120.00	155.40	-35.40
Bank charges	75.00	36.00	39.00
Website and Newsletter	370.00	119.94	250.06
Elections	0.00	0.00	0.00
Audit	120.00	0.00	120.00
Room Hire	324.00	0.00	324.00
Training	220.00	0.00	220.00
Insurance	450.00	657.42	-207.42
Affiliations	645.00	528.82	116.18
Total Administration	<u>2,324.00</u>	<u>1,497.58</u>	<u>826.42</u>
Asset Management			
Grass cutting	1,650.00	0.00	1,650.00
Hollinwood Green	0.00	6.68	-6.68
Marlot routine works	250.00	25.67	224.33
Marlot emergency repairs	200.00	0.00	200.00
Total Asset Management	<u>2,100.00</u>	<u>32.35</u>	<u>2,067.65</u>
Community			
Chairman Fund	440.00	0.00	440.00
Events	440.00	0.00	440.00
Total Community	<u>880.00</u>	<u>0.00</u>	<u>880.00</u>
Staffing			
Staff - non-salary costs	437.00	161.55	275.45
Salaries	6,160.00	3,265.37	2,894.63
Total Staffing	<u>6,597.00</u>	<u>3,426.92</u>	<u>3,170.08</u>
Total Payments	<u><u>11,901.00</u></u>	<u><u>4,956.85</u></u>	<u><u>6,944.15</u></u>

Receipts

	Period		
	Budget	Actual	Variance
Precept			
Precept Payment	12,880.00	12,880.00	0.00
Total Precept	<u>12,880.00</u>	<u>12,880.00</u>	<u>0.00</u>
Other receipts			
VAT Repayments	0.00	129.33	129.33
CIL / Neighbourhood Fund	0.00	0.00	0.00
Bank Interest	200.00	332.73	132.73
Miscellaneous Receipts	1.00	0.00	-1.00
Total Other receipts	<u>201.00</u>	<u>462.06</u>	<u>261.06</u>
Total Receipts	<u>13,081.00</u>	<u>13,342.06</u>	<u>261.06</u>