

# Whixall Parish Council



Chairman: Ian Mercer

To all Members of the Council. You are hereby summoned to attend a Meeting of the Parish Council of Whixall to be held on Wednesday 12<sup>th</sup> March at Whixall Social Centre which will commence at 7.30pm in order to conduct the business enclosed on the agenda below. Members of the public are welcome to attend.

Signed: *A Roberts*

Date: 7<sup>th</sup> March 2025

## 1. Chairman's welcome, announcements and public session

Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker

## 2. Apologies

## 3. Declaration of Disclosable Pecuniary or any other interests or requests for dispensations

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

Members are reminded that they must declare non-pecuniary interests relating to agenda items

## 4. To approve the Minutes of the Parish Council Meeting held on 12<sup>th</sup> February 2025

## 5. Reports

Shropshire Councillors; Parish Councillors and Clerk

## 6. Parish Matters

- Marlot - to receive activity reports from MCG (circulated)
- Flooding – to receive verbal reports from Councillors
- Highways – Waggoners Crossroads (Cllr Spenser)
- Annual Parish Meeting

## 7. Planning

- To receive planning applications from Shropshire Council – none received
- To note planning decisions made by Shropshire Council – none received

## 8. Finance

- To receive Monthly Balance Record and reconciliation (circulated)
- To resolve to approve outstanding invoices and payments
- To resolve to appoint an internal auditor for 2024-25

Recipient	Reason for Payment	Amount	Reference
<b>Payments Taken Before the Meeting</b>			
Hugo Fox	Website February	23.99	70.24DD
ICO	Information Protection Fee	35.00	79.24DD
<b>New Payments to be approved</b>			
HMRC	PAYE (March)	83.40	71.24
Employee	Salary (March)	333.51	72.24
Employee	Reimbursement	46.60	73.24
NEST	Pension Contribution (March)	82.91	74.24DD

Clerk: Mrs A Roberts  
Telephone: 01939 234830

[www.whixallparish.org.uk](http://www.whixallparish.org.uk)  
Email: [clerk.whixallpc@hotmail.co.uk](mailto:clerk.whixallpc@hotmail.co.uk)

C Jones	Grass Cutting	980.00	75.24
Unity Trust Bank	Monthly Service Charge	6.00	76.24DD
WURC Graveyard Trust	Grant (Agreed Feb 25)	50.00	77.24
Whixall Primary School	Grant (Agreed Feb 25)	340.00	78.24
Hugo Fox	Website (March)	23.99	80.24
G Turnbull	Reimbursement (MCG)	8.29	81.24
M Spenser	Reimbursement (Scarifier hire)	50.40	82.24

**9. To exclude the public and press**

To resolve that, in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted.

**10. Grass Cutting Contract** (report to be tabled)

To resolve to award the 2025 grass cutting contract.

**11. Items for Next Agenda**

To enable Councillors to bring forward items for the 9<sup>th</sup> April 2024 meeting agenda.

# Whixall Parish Council



Chairman: Ian Mercer

Minutes of the Parish Council's Monthly Meeting held on 12<sup>th</sup> February 2025  
at Whixall Social Centre starting at 7:30pm

**Present:**

**Councillors:** I Mercer (Chair), A Rawlinson J Spenser, P Rodenhurst, M Evans, C Weedall

**Shropshire Councillors:** P Broomhall, E Towers

**Clerk:** A Roberts

**Other Organisations** 0

**Members of the Public:**0

**9/25 Public Session**

No members of the public were in attendance.

**10/25 Apologies for Absence**

Cllr B Harris, Cllr D Edgerton, Cllr M Howard

**11/25 Declarations of Pecuniary and Non-Pecuniary Interest**

Cllr Spenser in relation to a grant application from WURC Graveyard Trust (Non-pecuniary).  
Cllrs Evans in relation to a grant application from Whixall CE Primary School (Non-pecuniary).

**12/25 Reports**

Reports from Shropshire Councillors and the Clerk were circulated in advance. Their contents were noted.

**13/25 Minutes of Previous Meeting**

**Resolved: The minutes of the Council meeting held on 15<sup>th</sup> January 2025 are accurate and should be signed.**

The Chair signed the minutes.

**14/25 Parish Matters**

- a. The Marlot activity report was circulated in advance. Its content was noted.
- b. Assets. The Clerk was provided with details of contractors who can price for the work at Moss Cottages Field.
- c. Flooding: Cllr Spenser provided an update of a recent Whixall Flooding Resilience meeting she attended as a local resident. Following a discussion members expressed support for the work of the group, potentially through the Annual Parish Meeting.
- d. Old Burial Ground. The Clerk presented two quotes for removal of the damaged tree. The tree works are not covered by insurance.

**Resolved: To suspend standing orders in order to appoint a contractor based on two competitive quotes.**

**Resolved: To appoint Via Della Amelia to remove the damaged tree at a cost of £1100**

- e. Grass cutting The clerk reported that the current contract expires at the end of March and should be re-let.

**Resolved: to advertise a new grass cutting contract to commence in April 2025.**

f. Website and Emails

**Resolved:**

To move the Parish Website over to a Gov.Uk domain as soon as practically possible with Parish Online as the website Provider.

To use the domain name 'whixallparish.gov.uk'

To provide all Councillors with Gov.Uk email addresses following the elections in May 2025.

**15/25 Planning**

a. To consider applications: None received

b. To note planning decisions made by Shropshire Council – None received

**16/25 Financial Matters**

a. To receive monthly bank balance record and bank reconciliation.

DATE	ACCOUNT NAME	AMOUNT
30 January	Current Account (Working Budget)	1372.15
	Savings Account (Reserves)	19,319.89
<b>TOTAL</b>		<b>20,692.04</b>

The bank reconciliation and statements were noted.

b. To resolve to distribute grant funding

**RESOLVED: To distribute grant funding of £50 to Whixall URC Graveyard Trust**

**RESOLVED: That Cllr Evans may remain in the meeting and take part in discussions.**

**RESOLVED: To distribute grant funding of £340 to Whixall CE Primary School**

Grant payments will be made in March 2025.

c. To resolve to approve outstanding accounts

**Resolved: All payments are authorised. Outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.**

Recipient	Reason for Payment	Amount	Reference
<b>New Payments to be approved</b>			
HMRC	PAYE (February)	83.40	65.24
Employee	Salary (February)	333.51	66.24
Employee	Reimbursement	26.00	67.24
NEST	Pension Contribution (February)	82.91	68.24DD
Unity Trust Bank	Monthly Service Charge	6.00	69.24DD
Hugo Fox	Website (February)	23.99	70.24DD

Scheduled date of next meeting  
**12th March 2025 (7.30pm)**

The meeting closed at 8.48 pm.

### **Agenda Item 3c**

#### Clerk's Report: March 2025

##### Old Burial Ground Tree

Work has been commissioned and contractor will liaise with the Social Centre and the Bowling Club to arrange access.

##### Moss Cottages Fencing

Two contractors have been contacted and asked to price for the work. I'll be meeting one next week and the other will visit site and come back with a price.

##### Gov.uk email web address

The process has been started and I am tidying the current website before the information is migrated across. We are currently waiting for the domain name to be registered.

##### Complaint from Local Resident – for information (received via the website)

I wish to bring to the parish council attention the issue of dogs defecation around the area of Stanley Green and Hollinwood. In the past few weeks there has been an increasing amount of dogs defecation left on the verges in these areas, it seems to be a large dog judging by the size of defecation. Someone needs to put a stop to this disgusting matter, it is coming up to school holidays and children will be out with their parents, now if a car comes and they need to step to the side a child is likely going to step in the defecation, they may even trip up and we know the consequences if a child gets it in their eyes they could go blind. For me personally I have a blind dog and I make sure I pick up after my pets I constantly have to watch where my dog is walking I do not want her to come home with dog defecation on her feet . It is bad enough trying to miss the horse defecation and pot holes without this added issue. Now weather this is someone new to the area or if it is just plain laziness I do not know I have not seen who it is as they are not about when I am out, but this mess on our verges need to stop. My friends in the area have all commented on this issue and agree it is disgusting. [REDACTED]

##### Hollinwood Green Drainage

Still waiting for a reply from Severn Trent. Will chase this up before the next meeting.

## **Marlot Conservation Group (MCG)**

### **Work report to Whixall Parish Council meeting March 2025**

Reporting Period 7 Feb – 11 Mar 25

The weather has been kinder to us this work session with some longer periods of dry sunny days. Although the ground throughout the Marlot is still very wet and boggy in parts, we have been able to do some good clearing work on the front meadow. We have concentrated on clearing a lot of the willow along the ditch bank as well as the large outcrops of willow in the main front meadow area. We have also cut back the willow along the western boundary fence to stop the encroachment over the back pathway. The wet ground has also caused a larger willow in the pond area to collapse and this has been cut down and made safe. There has also been work in digging out the smaller goat willow on the meadow – removing the roots to stop any grow back.

From the cut willow we have been processing it into logs, stakes for terrace fence posts and batons to lay along several muddy path areas in order to stabilise the ground. The rest of the brash will be chipped and use to cover the pathways throughout the Marlot. There is a considerable amount to process and it is expected that will take most of March's work period to complete.

We also took the opportunity to brush-cut and weed around the Platinum Jubilee hedge. The intention with the hedge is to see how it develops over the spring and summer before doing any trimming or cut back. Martin also checked and cleared out the bird boxes in the woodland area. He has also brush-cut pathways through the heavy ground growth to each birdbox to make access easier for Natural England volunteers when they carry out their checks during the nesting season. Martin is liaising directly with Natural England on all bird box issues.

With the fine weather we have seen a gradual uplift in visitors to the Marlot and we take every opportunity to “meet and greet” them and give them a flavour of the Marlot. The information leaflets are a great boon and are appreciated. With the addition of a forthcoming new bench at the entrance and our intentions to wildflower seed the area we hope to make the Marlot more inviting to those who visit.

Graham Turnbull  
Marlot Conservation Group  
11 Mar 25



# Show reconciled transactions (Whixall Parish Council 2024-2025)

## Whixall Parish Council

Details of bank reconciliation dated 28/02/2025 for Working Account

Date	Type	Reference	Supplier / customer	Description	Amount
<b>Opening statement balance</b>					<b>1372.15</b>
<b>Reconciled transactions</b>					
13/02/2025	Payment	65.24	HMRC	PAYE February	-83.40
13/02/2025	Payment	66.24	Amanda Jane Roberts	Salary Payment February	-333.51
13/02/2025	Payment	67.24	Amanda Jane Roberts	Reimbursement February	-26.00
13/02/2025	Payment	68.24DD	NEST	Pension Contribution February	-82.91
13/02/2025	Payment	70.24DD	HugoFox	Website February	-23.99
19/02/2025	Payment	79.24DD	Information Commissioner	Data Protection Fee	-35.00
28/02/2025	Payment	69.24DD	Unity Trust Bank	Monthly Service Charge	-6.00
<b>Reconciled Balance</b>					<b>781.34</b>

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 28/02/2025

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20423117

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

## Contact Us

Call us: 0345 140 1000

Email us: [us@unity.co.uk](mailto:us@unity.co.uk)

Visit us: [unity.co.uk](https://www.unity.co.uk)

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£1,372.15
13/02/2025	Faster Payment Debit	B/P to: AJ Roberts	£26.00	£0.00	£1,346.15
13/02/2025	Faster Payment Debit	B/P to: AJ Roberts	£333.51	£0.00	£1,012.64
13/02/2025	Faster Payment Debit	B/P to: HMRC Cumbernauld	£83.40	£0.00	£929.24

Page number 1 of 3

Statement number 077

For Businesses.  
For Communities.  
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

INVESTORS IN PEOPLE  
We invest in people Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
19/02/2025	Direct Debit	Direct Debit (ICO)	£35.00	£0.00	£894.24
21/02/2025	Direct Debit	Direct Debit (GOCARDLESS)	£23.99	£0.00	£870.25
28/02/2025	Direct Debit	Direct Debit (NEST)	£82.91	£0.00	£787.34
28/02/2025	Fee	Service Charge	£6.00	£0.00	£781.34



# Show reconciled transactions (Whixall Parish Council 2024-2025)

## Whixall Parish Council

Details of bank reconciliation dated 28/02/2025 for Savings

<b>Date</b>	<b>Type</b>	<b>Reference</b>	<b>Supplier / customer</b>	<b>Description</b>	<b>Amount</b>
				<b>Opening statement balance</b>	<b>19319.89</b>
				<b>Reconciled transactions</b>	
				<b>Reconciled Balance</b>	<b>19319.89</b>

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 28/02/2025

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20423120

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.50% AER as of your statement date.



## Contact Us

 Call us: 0345 140 1000

 Email us: [us@unity.co.uk](mailto:us@unity.co.uk)

 Visit us: [unity.co.uk](http://unity.co.uk)

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](http://FSCS.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](http://unity.co.uk/fscs)

## Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£19,319.89

Page number 1 of 2

Statement number 059

For Businesses.  
For Communities.  
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.

