

Whixall Parish Council



Chairman: Med Evans

Minutes of the Parish Council Meeting held on 12th November 2025
at Whixall Social Centre starting at 7.30pm

Present

| | | | |
|----------------------------|--|-------------------------------|---|
| Councillors | M. Evans (Chair), J Spenser, SJ Lamb, C Weedall, P Rodenhurst, J Hawkes, M Clorley (arrived 19.38) | | |
| Unitary Councillors | G Groves | | |
| Clerk | A Roberts | | |
| Other Organisations | 0 | Members of the Public: | 1 |

92/25 Chairman's welcome, announcements and public session
No issues raised by members of the public.

Apologies
93/25 Cllr C Schup, Cllr Holford (Unitary Councillor)

94/25 Declaration of Disclosable Pecuniary or any other interests or requests for dispensations
None Declared

95/25 To approve the Minutes of the Parish Council Meeting held on 8th October 2025

Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 8th October 2025. They were duly signed by the Chair.

96/25 Reports

- Shropshire Councillors - noted
- Parish Councillors
Cllr Weedall reported on the SALC AGM, funding for playground projects and The Linghen Davies appeal. - noted
- Clerk's Progress Report – noted

97/25 Parish Matters

- Marlot

Resolved: to note the contents of the Marlot monthly report.

- Hollinwood Green - to consider a request for tree removal

Resolved: Cllr Clorley will check if neighbours agree with the removal of the tree. If they do, the Council will give permission on the understanding that all debris is removed from site.

- Christmas Event with Whixall Primary School

Resolved: to note the contents of the verbal report made by the Clerk

98/25 **2025-29 Action Plan** – to review and approve

Resolved: To adopt the following as the Parish Council vision and approve the action plan:

Rooted in history and surrounded by peaceful countryside, Whixall is a parish that values its people, its rural heritage, and its way of life. As we grow and adapt, we hope to remain true to our traditional character while becoming more connected, lively, and inclusive. Together, we aspire to nurture a proud, caring community where people support one another, protect our rural heritage, and celebrate the uniqueness of Whixall.

99/25 **Planning**

- a. To receive planning applications from Shropshire Council – none received
- b. To receive planning applications from Shropshire Council

25/02610/FUL Proposed Holiday Let Barn Conversion, Platt Lane,
Conversion of outbuildings to 2no. holiday lets
Decision: Refuse

100/25 **Policies**

Resolved: to approve the following policies:

- Social Media Policy
- Communications Policy
- Website Management Policy

101/25 **Audit** – to appoint an internal auditor

Resolved: to appoint Per Pro Services as internal auditor for 2025-26 and, subject to the Council's satisfaction with the service, extend this until financial year 2029-30.

102/25 **Asset Management**

- a. Moss Cottages Field Fencing

Resolved: to award the work to Ian Austin and for the Council to purchase the materials direct from the supplier.

- b. Asset Maintenance Priorities

Resolved: to receive the report

- c. Asset Condition Report

Resolved: to identify land ownership to the rear of Moss Cottages Field, take practical action to improve the field, improve the condition of parish noticeboards, carry out annual maintenance at the War Memorial and investigate refurbishment of the memorial lettering.

103/25 **2026-27 Budget** – to review the first draft

The budget was accepted in principle. Before the January meeting the Clerk will carry out the following additional work:

- Find out defibrillator running costs
- Establish how prudent WPC is compared to other parish councils

104/25 **Finance**

- a. To receive Monthly Balance Record and reconciliation -

Resolved: to note that Cllr Hawkes has confirmed that the reconciliation agrees with the bank statements.

b. To resolve to approve outstanding invoices and payments

Resolved: The outstanding accounts should be paid, and the online payment transactions authorised by two approved signatories.

| Recipient | Reason for Payment | Amount | Reference |
|--------------------------------|-----------------------------|---------------|------------------|
| Payments to be Approved | | | |
| HMRC | PAYE/NI (Paid October) | 114.53 | 54.25 |
| Josh Higgins | Marlot Tree work | 480.00 | 55.25 |
| RBLI | Wreath Invoice and Donation | 50.00 | 56.25 |
| M Spenser | Reimbursement | 15.13 | 57.25 |
| A Roberts | Reimbursement | 40.85 | 58.25 |
| A Roberts | Salary | 349.97 | 59.25 |
| Unity Trust Bank | Charges | 6.00 | 60.25 DD |
| Parish Online | Website | 67.20 | 61.25 DD |
| NEST | Pension | 86.97 | 62.25 DD |
| HMRC | NI and PAYE | 99.40 | 63.25 |
| M Spenser | Marlot Reimbursement | 200.43 | 64.25 |
| SJF Design & Print | Newsletters | 132.00 | 65.25 |
| Income | | | |
| Payee | Reason for Payment | Amount | Reference |
| Ecclesiastical Insurance | Insurance Claim | 1320.00 | R7 |

105/25 Items for Next Agenda

For a future meeting, Members would like a speaker to talk about grants and external funding.

The meeting scheduled for 14th January Full Council meeting was noted.

Meeting closed at 9.34 pm