

# Whixall Parish Council



Chairman: Med Evans

To all Members of the Council. You are hereby summoned to attend a Meeting of the Parish Council of Whixall to be held on Wednesday 14 January 2024 at Whixall Social Centre which will commence at 7.30pm in order to conduct the business enclosed on the agenda below. Members of the public are welcome to attend.

Signed:

*Med Evans*

Date: 7 January 2024

**1. Chairman's welcome, announcements and public session**

Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker

**2. Apologies**

**3. Declaration of Disclosable Pecuniary or any other interests or requests for dispensations**

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer. Members are reminded that they must declare non-pecuniary interests relating to agenda items

**4. To approve the Minutes of the Parish Council Meeting held on 8 November 2023**

**5. Reports**

- a. Shropshire Councillors
- b. Parish Councillors
- c. Clerk's Progress Report

**6. Parish Matters**

- a. Marlot: to receive monthly activity report (circulated)
- b. Marlot and Hollinwood Green: to receive volunteer time reports (circulated) and consider if they are still required.
- c. Marlot: To agree actions to be taken in relation to first aid and power tool certificates.
- d. Moss Cottages – to consider purchasing replacement goal netting (Cllr Weedall)
- e. Facebook – to consider adding additional administrators (Cllr Weedall)
- f. Litterpicking (Cllr Hawkes)
- g. Defibrillator Management and Costs (circulated) – to consider

**7. Planning**

- a. To receive planning applications from Shropshire Council – none received
- b. To receive planning decisions from Shropshire Council – none received

## 8. Finance

- a. To receive Monthly Balance Record and reconciliation (circulated)
- b. To receive the Q3 budget and spending report (circulated)
- c.
  - i. Comparison of Precepts for North Shropshire Parishes – to note
  - ii To resolve budget setting and precept for 2025-26 financial year (circulated)
- d. To resolve to approve outstanding invoices and payments.

<b>Recipient</b>	<b>Reason for Payment</b>	<b>Amount (£)</b>	<b>Reference</b>
<b>Payments Made Before the Meeting</b>			
A Roberts	Nov Salary	349.77	66.25
I Austin	Moss Cottages Fence	1200.00	67.25
NEST	Pensions	86.97	68.25DD
Unity Bank	Service Charge	6.00	69.25DD
<b>New payments to be approved</b>			
A Roberts	Dec Salary	349.97	70.25
A Roberts	Expenses	136.01	71.25
HMRC	PAYE & NI	261.55	72.25
NEST	Pensions	86.97	73.25DD
Unity Bank	Service Charge	6.00	74.25DD
GS & PA Reeves	Fencing materials	966.00	75.25
<b>Income</b>			
Unity Trust Bank	Interest	128.55	R8

## 9. Items for Next Agenda

To enable Councillors to bring forward items for the 11 February 2024 meeting agenda.

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# Whixall Parish Council

Chairman: Med Evans

Minutes of the Parish Council Meeting held on 11<sup>th</sup> November 2025  
at Whixall Social Centre starting at 7.30pm

## Present

<b>Councillors</b>	M. Evans (Chair), J Spenser, SJ Lamb, C Weedall, P Rodenhurst, J Hawkes, M Clorley (arrived 19.38)	
<b>Unitary Councillors</b>	G Groves	
<b>Clerk</b>	A Roberts	
<b>Other Organisations</b>	0	<b>Members of the Public:</b> 1

**92/25 Chairman's welcome, announcements and public session**  
No issues raised by members of the public.

### **Apologies**

**93/25** Cllr C Schup, Cllr Holford (Unitary Councillor)

**94/25 Declaration of Disclosable Pecuniary or any other interests or requests for dispensations**  
None Declared

**95/25 To approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> October 2025**

**Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 8<sup>th</sup> October 2025. They were duly signed by the Chair.**

### **96/25 Reports**

- Shropshire Councillors - noted
- Parish Councillors  
Cllr Weedall reported on the SALC AGM, funding for playground projects and The Linghen Davies appeal. - noted
- Clerk's Progress Report – noted

### **97/25 Parish Matters**

- Marlot

**Resolved: to note the contents of the Marlot monthly report.**

- Hollinwood Green - to consider a request for tree removal

**Resolved: Cllr Clorley will check if neighbours agree with the removal of the tree. If they do, the Council will give permission on the understanding that all debris is removed from site.**

- Christmas Event with Whixall Primary School

**Resolved: to note the contents of the verbal report made by the Clerk**

**98/25 2025-29 Action Plan** – to review and approve

**Resolved:** To adopt the following as the Parish Council vision and approve the action plan:

**Rooted in history and surrounded by peaceful countryside, Whixall is a parish that values its people, its rural heritage, and its way of life. As we grow and adapt, we hope to remain true to our traditional character while becoming more connected, lively, and inclusive. Together, we aspire to nurture a proud, caring community where people support one another, protect our rural heritage, and celebrate the uniqueness of Whixall.**

**99/25 Planning**

- a. To receive planning applications from Shropshire Council – none received
- b. To receive planning applications from Shropshire Council

25/02610/FUL Proposed Holiday Let Barn Conversion, Platt Lane,  
Conversion of outbuildings to 2no. holiday lets  
Decision: Refuse

**100/25 Policies**

**Resolved:** to approve the following policies:

- Social Media Policy
- Communications Policy
- Website Management Policy

**101/25 Audit** – to appoint an internal auditor

**Resolved:** to appoint Per Pro Services as internal auditor for 2025-26 and, subject to the Council’s satisfaction with the service, extend this until financial year 2029-30.

**102/25 Asset Management**

- a. Moss Cottages Field Fencing

**Resolved:** to award the work to Ian Austin and for the Council to purchase the materials direct from the supplier.

- b. Asset Maintenance Priorities

**Resolved:** to receive the report

- c. Asset Condition Report

**Resolved:** to identify land ownership to the rear of Moss Cottages Field, take practical action to improve the field, improve the condition of parish noticeboards, carry out annual maintenance at the War Memorial and investigate refurbishment of the memorial lettering.

**103/25 2026-27 Budget** – to review the first draft

The budget was accepted in principle. Before the January meeting the Clerk will carry out the following additional work:

- Find out defibrillator running costs
- Establish how prudent WPC is compared to other parish councils

**104/25 Finance**

- a. To receive Monthly Balance Record and reconciliation -

**Resolved:** to note that Cllr Hawkes has confirmed that the reconciliation agrees with the bank statements.

b. To resolve to approve outstanding invoices and payments

**Resolved: The outstanding accounts should be paid, and the online payment transactions authorised by two approved signatories.**

<b>Recipient</b>	<b>Reason for Payment</b>	<b>Amount</b>	<b>Reference</b>
<b>Payments to be Approved</b>			
HMRC	PAYE/NI (Paid October)	114.53	54.25
Josh Higgins	Marlot Tree work	480.00	55.25
RBLI	Wreath Invoice and Donation	50.00	56.25
M Spenser	Reimbursement	15.13	57.25
A Roberts	Reimbursement	40.85	58.25
A Roberts	Salary	349.97	59.25
Unity Trust Bank	Charges	6.00	60.25 DD
Parish Online	Website	67.20	61.25 DD
NEST	Pension	86.97	62.25 DD
HMRC	NI and PAYE	99.40	63.25
M Spenser	Marlot Reimbursement	200.43	64.25
SJF Design & Print	Newsletters	132.00	65.25
<b>Income</b>			
<b>Payee</b>	<b>Reason for Payment</b>	<b>Amount</b>	<b>Reference</b>
Ecclesiastical Insurance	Insurance Claim	1320.00	R7

**105/25 Items for Next Agenda**

For a future meeting, Members would like a speaker to talk about grants and external funding.

The meeting scheduled for 14<sup>th</sup> January Full Council meeting was noted.

Meeting closed at 9.34 pm

**Cllr's Alan Holford and Gary Groves update for Whixall Parish Council Jan 2026**

Dear Parish Councillors, Please find a written summary report of goings on relevant to the ward for you to read. One of us will try to join you at the meeting to answer questions but if this is not possible, please email any queries you have.

Many thanks, Alan

**Shirehall**

There was very lively debate in the full council meeting in December, the result of which has been inaccurately reported in the press.

The policy of Shropshire Council since it was voted through in 2022 has been to demolish Shirehall and redevelop it with residential properties only. This was scheduled to begin once the building contained no tenants. The final tenants are expected to leave the building in the coming weeks and if a section 114 notice were to be called due to the financial crisis and administrators brought in, the sale would definitely be triggered to ensure financial income.

However, a change to this policy was voted through on Thursday so that the policy is now that Shirehall would be demolished for mixed development. This means if administrators do come in at some point that would be the default position but if other financially viable options or investors come forward, these can still be considered. However, 11 different options have been considered in detail and it is believed this option is the best option. The reason for this is a mixed development will give a balanced boost to both the capital and revenue budgets. In the current financial crisis, it is the revenue budget which is most severely under pressure and the law states that money from the capital account cannot be used to subsidise revenue. The aim is that the mixed development will include housing, including affordable housing which will give a capital income and a small council tax income, residential care and supported living accommodation which will bring in revenue plus will reduce the councils care costs going forward and commercial space which will bring in further revenue income.

A task and finish group will scrutinise these options and report back. There will also be a full business case developed to be voted on at a future full council meeting.

Many members expressed sadness that the Shirehall Building is to go but there really was no viable option to retain it and it comes down to a choice of losing the building or losing further jobs given the savings which are required.

**Financial Emergency**

Further to the financial situation, the improvement plan and people plan were presented at full council in December and have been approved and can now be implemented. These are vital for restoring financial sustainability. These can be read

from links on the agenda of the meeting on the council website. The application for £71.361m of Exceptional Financial Support from central government was submitted in early December.

### **Leisure**

An extension to the Shrewsbury Sports Village is planned with competition swimming facilities, dance studios, fitness studios and a large gymnasium. As previously described, this is an important investment of capital budget which can bring in future revenue. It also means that national level swimming galas are available to nurture the talent of any promising swimmers across Shropshire. This has passed the planning committee and will now go to cabinet and full council.

### **Mill Street**

I've submitted an enquiry about issues with large vehicles on the Mill Street/High Street junction, highlighted by local residents. I've asked that the yellow box junction be refreshed and a longer-term goal of a traffic light system be considered. There is an example in Much Wenlock where there is a narrowing of the road after a blind junction which is on green all the time except when large vehicles are detected; when the traffic is then held to allow the large vehicle to navigate the section with plenty of space. This will prevent any further incidents where vehicles get stuck or mount the pavement. Particularly when there is a large vehicle in both directions.

### **Defined Benefit Pension Schemes**

I asked a question at the most recent pensions committee regarding the protection of defined benefit schemes, like the local government pension scheme in Shropshire but also others like the NHS pension. Richard Tice and the Reform party have stated that their policy is to get rid of these and replace all schemes with defined contribution schemes. I'm concerned that a Reform majority in local government or national government could bring about these changes to the detriment of all those who have saved into the schemes throughout their lives. (NB: I don't have one with respect to conflict of interest). Worryingly the answer is that, although a local reform majority administration would be likely only be able close the current scheme to new entrants and replace it with a second defined contribution scheme for them; a national government could change the law and apply it retrospectively, even to those who have budgeted throughout their lives for their retirement expecting the defined benefit.

### **Health**

There is a current survey for patients and their families with experience of spinal injury treatment in Shropshire which you can access here: :

[www.healthwatchshropshire.co.uk/share-your-views](http://www.healthwatchshropshire.co.uk/share-your-views)

## **Town & Parish Devolution Programme**

Pilot models are being developed in several towns, and a new Asset Transfer Board is being established to allow parishes to make productive public use of council-owned land.

## **Social Care**

Children's and Adults' Services are working on detailed budget modelling to manage increasing demand.

The LGA deep dive into Children's Services finances is underway, with feedback expected shortly.

The Health & Wellbeing Board noted concerns around low flu vaccination uptake, which may increase winter pressures.

## **Education**

Cabinet approved two significant papers:

- Education Place Planning Phase 4 – 13 projects to meet rising demand from population growth and new housing.
- Expansion of SEND Provision – 358 new specialist places, increasing provision from 11 to 29 sites by 2028.

These represent major investment in schools and SEND support countywide.

## **Highways & Environment**

Garden waste subscriptions are significantly higher than this time last year, with over 61,000 subscribers by mid-November.

Discussions continue shifting more highways expenditure into the capital budget, which would ease pressure on the revenue budget if agreed by external auditors.

Planned Roadworks

**Road Closure:** Mill Street, Wem

**Start Date:** 18th January 2026

**End Date:** 18th January 2026

**Purpose:** Road closure - New Water Connection

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB9225201-000006734442-02

**Enforcement pattern for Mill Street, Wem:**

8.00 - 18.00hrs

**Road Closure:** Station Road, Prees

**Start Date:** 5th January 2026

**End Date:** 27th March 2026

**Purpose:** Road Closure - Mains REplacement

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB525A7W-12756101A-02

**Enforcement pattern for Station Road, Prees:**

All the time

**Road Closure:** Unnamed road from Hodnet to Weston-under-Redcastle

**Start Date:** 23rd January 2026

**End Date:** 23rd January 2026

**Purpose:** Road Closure - Replace Pole.

**Works Promoter:** Openreach

**Works Promoter Ref:** BC518MAPKFWG9K6R7X-01

**Enforcement pattern for Unnamed road from Hodnet to Weston-under-Redcastle:**

9.30 - 15.00hrs

**Road Closure:** Unnamed Road, Coton

**Start Date:** 21st January 2026

**End Date:** 22nd January 2026

**Purpose:** Road Closure - To rectify reinstatement

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB525A7W-127560018A-05-03

**Enforcement pattern for Unnamed Road, Coton:**

All the time

**Road Closure:** Station Road, Prees Level Crossing, Prees

**Start Date:** 24th January 2026

**End Date:** 25th January 2026

**Purpose:** Road Closure - Level crossing maintenance and drainage - 23:00 - 08:20hrs.

**Works Promoter:** Network Rail Infrastructure Ltd

**Works Promoter Ref:** KL431SYC18M39C240126-01

**Enforcement pattern for Station Road, Prees Level Crossing, Prees:**

23:00 - 08:20hrs

**Road Closure:** Green Lane, Whixhall

**Start Date:** 13th January 2026

**End Date:** 13th January 2026

**Purpose:** Road Closed - Tree Cutting

**Works Promoter:** SP Energy Networks

**Works Promoter Ref:** GY0512VEG00599-05

**Enforcement pattern for A528 and B5476 Harmer Hill:**

Saturday 09:30 - 16:00

**Road Closure:** Mill Street, Prees

**Start Date:** 23rd January 2026

**End Date:** 23rd January 2026

**Purpose:** Road Closure - Replace frame and cover

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB7012204-000013646947A-01

**Enforcement pattern for Mill Street, Prees:**

9.30 - 15.30hrs

**Road Closure:** High Street, Wem

**Start Date:** 25th January 2026

**End Date:** 25th January 2026

**Purpose:** Road Closure - Remedial Works

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB7012204-000012873204Z-07

**Enforcement pattern for High Street, Wem:**

8.00 - 17.00hrs

**Road Closure:** Maltkiln Lane, Whixhall

**Start Date:** 7th January 2026

**End Date:** 7th January 2026

**Purpose:** Road Closure - Replace pole

**Works Promoter:** Openreach

**Works Promoter Ref:** BC518MAPLWWG7JR60B-02

**Enforcement pattern for Maltkiln Lane, Whixhall:**

8.00 - 17.00hrs

**Road Closure:** Aston Street Level Crossing, Wem

**Start Date:** 10th January 2026 over night works

**End Date:** 11th January 2026

**Purpose:** Road Closure - RRV Access and drainage works

**Works Promoter:** Network Rail Infrastructure Ltd

**Works Promoter Ref:** KL431SYC21M57C100126-01

**Enforcement pattern for Aston Street Level Crossing, Wem:**

23:30 - 08:20hrs

**Road Closure:** Station Road, Wem

**Start Date:** 14th January 2026

**End Date:** 14th January 2026

**Purpose:** Road Closure - Repair/replace defective man and cover

**Works Promoter:** Severn Trent Water

**Works Promoter Ref:** LB7012204-000013462293A-01

**Enforcement pattern for Station Road, Wem:**

9.30 - 14.30hrs

Please find enclosed details of a temporary road closure:

**Road Closure:** Merry Lane, Clive

**Start Date:** 28th January 2026

**End Date:** 31st January 2026

**Purpose:** Road Closure - Urgent packing of bearers and masonry repairs required.  
22:00-06:00.

**Works Promoter:** Network Rail Infrastructure Ltd

**Works Promoter Ref:** KL4310518-WAL-MGR-02

**Enforcement pattern for Merry Lane, Clive:**

22:00 - 06:00 only

Please find enclosed details of a temporary road closure:

**Road Closure:** Noble Street, Wem

**Start Date:** 9th January 2026

**End Date:** 9th January 2026

**Purpose:** Road Closure - Provide safe working area for engineers to access existing pole.

**Works Promoter:** Openreach

**Works Promoter Ref:** BC008OGEEA1956968SBRC-02

**Enforcement pattern for Noble Street, Wem:**

9.30 - 14.30hrs

Please find enclosed details of a temporary road closure:

**Road Closure:** A49 Shrewsbury Road, Hadnall

**Start Date:** 26th January 2026

**End Date:** 30th January 2026

**Purpose:** Capital resurfacing scheme

**Works Promoter:** Shropshire Council

**Works Promoter Ref:** UJ212RS-1960513

**Enforcement pattern for A49 Shrewsbury Road, Hadnall:**

From Monday to Friday 09:30 - 16:00

**Progress on Actions arising from Council Resolutions**

<b>Council Resolution</b>	<b>Progress</b>	<b>Notes</b>
Councillors will attend training on planning, Code of Conduct and Fundamentals for Councillors during this term of office.		Fundamentals info sent to all councillors 4.8.25. One Councillor booked for training.
Council will work with Whixall Primary School to facilitate a Christmas event.		ongoing
Write to Graham Turnbull		
Arrange training for JH		January 2026
Appoint internal auditor		
Award fence work to Ian Austin and arrange to pay for materials direct to Reeves		
Contact Hollinwood resident re tree removal once Cllr Clorley has spoken to neighbours		

**Other Actions (including those not covered in resolutions)**

<b>Action</b>	<b>Progress</b>	<b>Notes</b>
Invite ex councillors to a meal		Date of meal to be agreed
Damaged Notice board replacement		Ordered
Marlot Shropshire Way signage		No action to date
Marlot squirrel management		Agenda item for March
Marlot Ecological Management Plan update		Request for information sent to Shropshire Council 7.8.25
Chairmans' board to be updated		Searching for signwriter
Update Social Centre boundary agreement		Will be a future agenda item
Whixall Walks Booklet to be updated		Need to agree how this will be done.
Investigate bye-laws to prevent theft of branches from the Marlot		Information received from G Turnbull. Not followed up.
Establish ownership of Social Centre Noticeboard		
Find details of defibrillator management		Included on the agenda and potential budget item
Check social centre hire agreement in relation to maintenance of meeting room and consider alternative locations.		
Christmas event on Facebook		
Identify land ownership at rear of Moss Cottages		Done by Cllr Weedall
Check Budget totals		

Maintenance of noticeboards (26-27)		Added to budget
Establish how prudent WPC is before the precept is set.		Included in budget report
Look at wording of summons to meetings		Not completed
Look at permitted use of the OBG		Not completed
Arrange a speaker from community resource for a future meeting (February?)		Email sent to Alison Richardson 5.1.26

**Marlot Conservation Group (MCG)**

**Work report to Whixall Parish Council for its meeting to be held on  
14 January 2026**

Since last month's report the MCG team has attended on site when weather conditions have allowed and manpower available, keeping the paths clear among other things.

Our previous report mentioned the substantial amount of brash to be raked up and burnt, arising from cutting back the vegetation overgrowth in the main meadow area. Burning is no longer an option, due to a prolonged spell of wet weather, and so most of the arisings have now been carted away to the designated compost heaps on site.

Strong winds had compromised the roots of a willow tree adjacent to the compost heaps; that has now been pulled down and processed for chipping later on or laid as dead hedging.

The team also attended to an oak tree in the woodland area, where a large branch had been torn away from the main trunk. A pole-saw and chainsaw were used to good effect and the resulting timber and brash has been dragged away ready for processing.

In the pond area, the single pond on the north side of the path had completely dried out in the summer, but that has now refilled with the recent rains. This pond has the potential to become a significant feature, if we can clear away some of the tree canopy. The team will also be looking at opportunities to clear a patch within the woodland, with the object of creating a glade and promoting wildflower growth.

Some oak saplings were donated to the reserve by local resident, William Castle. In recognition of Plant a Tree Week, these were planted on site in November; in fact there were eight plants in all. The opportunity was also taken to place protective sheaths around some of the other oak saplings which had self-set around the meadow areas. Squirrel damage is an issue which must be closely monitored.

In our report for the Parish Council's meeting in October, we noted that the barn owl box had fallen to the ground. Several attempts had to be made to hoist the box back into the tree and assess what kind of framework and fixings were needed to re-install it. We can now report that the box has been successfully secured to the oak tree near the main path at the back of the reserve. Having also improved the flight-path, we are optimistic that the box will come back into use.

Martin Spenser  
29 December 2025

Item 6bi

Whixall Parish Council (PC)

Hollinwood Green

Voluntary hours spent 1st October - 31st December 2025

5

Date 2025 4th Quarter	Number of	Total hours worked	Description of work	General comments (e.g. equipment used)
All work done by Martin Spenser (MS)				
7-Oct	1	2h.20mins.	Mow grass, fill 2 builders' bags	PC mower
10-Oct	1	1 hr.	Take 5 builders' bags of cuttings to council tip	MS' own transport and bags
1-Nov	1	1h.25 mins.	Strimming wet grass and thick carpet of leaves	PC brushcutter with trimmer head
2-Nov	1	1h.30mins.	Rake up cuttings into windrows	MS ' hand tools
6-Nov	1	1h.30mins.	Continue above task	do
10-Nov	1	2 hrs.	Finish raking into windrows; load rakings into builders' bags and take 4 bags to council tip	MS ' own hand tools, bags and transport
11-Nov	1	50 mins.	Continue gathering up windrows, loading into 3 neighbours' wheelie bins	PC and MS' hand tools
13-Nov	1	1h. 10mins.	Rake up leaves and row up	PC rake

Item 6bii

Whixall Parish Council (PC)

Marlot Conservation Group

Recorded voluntary hours spent on behalf of the Council

Date 2025 4th Quarter	Number of	Total hours worked	Description of work	General comments (e.g. equipment used) TL= Tim Lamb; AL=Alan Lomas; MS=Martin Spenser
7-Oct	2	6 hrs.	Examine barn owl box for damage and assess repairs; add strengthening posts to barrier fence; rake up in front meadow and drag arisings to compost heaps; continue brushcutting in front meadow	TL & MS using MS' post ram and builders' bags and PC brushcutter and hand tools
14-Oct	3	12 hrs.	Brushcutting meadow areas and raking up; cut down hung-up willow tree to open flight-path to barn owl box; MS sourcing timber and felt to repair roof of box	TL, AL & MS using both PC brushcutters and chainsaw, MS' chainsaw and PC & MS' hand tools (PC chainsaw developed major fault)
21-Oct	2	8 hrs.	Add further posts to barrier fence; trim oak tree ledge platform for barn owl box; prepare wood frame and offer up to ledge to assess any further carpentry needs	TL & MS using MS' post ram and hand tools, PC chainsaw
28-Oct	2	8 hrs.	Clearing willow tree debris; further brushcutting under tree and in adjacent front meadow area and stacking brash	AL & MS using both PC brushcutters and MS' & PC hand tools
4-Nov	3	9 hrs.	Discussion session involving health & safety, recruitment and equipment needs; ordering new tools and parts	TL, AL & MS using Jen Spenser's lap-top
11-Nov	3	11h.50min	Strim along perimeter fence in south west corner, clip hedge; rake up and stack arisings in front meadow; take down snapped oak branch; process and stack timber; attend large damaged oak tree, make branch secure and commence cutting away smaller branches and foliage	TL, AL and MS using PC hand tools and brushcutter with strimmer head, PC and MS' chainsaws and MS' rope and hand tools
19-Nov	3	10h.45min	Clear access to damaged oak, cut down hung-up broken branch, drag arisings away for processing/stacking; further attempt to hoist and instal barn owl box	TL, AL and MS using PC brushcutter, chainsaw and polesaw and MS' chainsaw, rope and hand tools
25-Nov	3	12 hrs.	Hoist barn owl box, assess batons and fixings; lift brash piles in front meadow and take to compost heaps; plant oak saplings donated by local resident	TL, AL & MS using PC hand tools and MS' hand tools, builders' bags and rope
30-Nov	1	1h.40 min.	Place sheaths around saplings, dress with wood chippings	MS
16-Dec	3	10h.30min	Hoist barn owl box into final position, fix batons and screws; continue shifting brash piles in front meadow	TL, AL & MS using MS' hand tools, timber, fixings and rope and builders' bags
23-Dec	2	4 hrs.	Fix additional props to barn owl box, fasten coach screw; cut up and stack fallen willow by compost heaps	MS and Jen Spenser with MS' hand tools and timber

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 31/12/2025

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20423117

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us



Call us: **0345 140 1000**



Email us: **us@unity.co.uk**



Visit us: **unity.co.uk**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/11/2025		Balance brought forward	£0.00	£0.00	£1,327.46
10/12/2025	Faster Payment Debit	B/P to: AJ Roberts	£349.77	£0.00	£977.69
15/12/2025	Transfer	Transfer from 20423120	£0.00	£2,500.00	£3,477.69
16/12/2025	Faster Payment Debit	B/P to: Ian Austin Fencing	£1,200.00	£0.00	£2,277.69

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Statement number 087

**For Businesses.  
For Communities.  
For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570.  
Registered Office: Four Brindleyplace, Birmingham, B1 2JB.  
Registered in England and Wales no. 1713124.  
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We invest in people Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/12/2025	Direct Debit	Direct Debit (NEST)	£86.97	£0.00	£2,190.72
31/12/2025	Fee	Service Charge	£6.00	£0.00	£2,184.72



# Show reconciled transactions (Whixall Parish Council 2025-2026) -

*statement 87*

registered on 01/04/2025

## Whixall Parish Council

Details of bank reconciliation dated 31/12/2025 for Working Account

Date	Type	Reference	Supplier / customer	Description	Amount
<b>Opening statement balance</b>					<b>1327.46</b>
<b>Reconciled transactions</b>					
12/12/2025	Transfer	T7		Balance Top Up	2500.00
17/12/2025	Payment	66.25	Amanda Jane Roberts	November Salary	-349.77
31/12/2025	Payment	67.25	Ian Austin Fencing	Moss Cottages Field Fencing	-1200.00
31/12/2025	Payment	68.25 DD	NEST	Pension Contribution December	-86.97
31/12/2025	Payment	69.25 DD	Unity Trust Bank	Bank Charges	-6.00
<b>Reconciled Balance</b>					<b>2184.72</b>



# Bank reconciliation (Whixall Parish Council 2025-2026) - registered

on 01/04/2025

Whixall Parish Council

Bank account: Working Account Reconciliation as at: 31/12/2025

<b>Balance per bank statement at 31/12/2025</b>	2184.72
<b>TOTAL NET BANK BALANCES at 31/12/2025</b>	<b>2184.72</b>
The total net balances reconcile to the Cash Book (receipts and payments) as follows	
Opening balance at 01/04/2025	112.35
Total receipts	15605.14
Total payments	-10732.77
Total transfers	-2800.00
<b>Closing balance per cash book as at 31/12/2025 (must equal net bank balances above)</b>	<b>2184.72</b>

# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 31/12/2025

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L

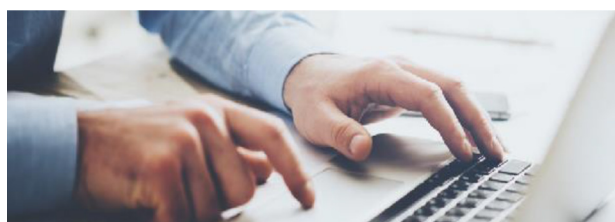
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20423120

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.10% AER as of your statement date.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

 Call us: **0345 140 1000**

 Email us: **us@unity.co.uk**

 Visit us: **unity.co.uk**

## Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
30/11/2025		Balance brought forward	£0.00	£0.00	£23,635.28
15/12/2025	Transfer	Transfer to 20423117	£2,500.00	£0.00	£21,135.28
31/12/2025	Credit Interest	Credit Interest	£0.00	£128.55	£21,263.83

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Statement number 069

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Show reconciled transactions (Whixall Parish Council 2025-2026) -

*statement 69*

registered on 01/04/2025

## Whixall Parish Council

Details of bank reconciliation dated 31/12/2025 for Savings

Date	Type	Reference	Supplier / customer	Description	Amount
<b>Opening statement balance</b>					<b>23635.28</b>
<b>Reconciled transactions</b>					
12/12/2025	Transfer	T7		Balance Top Up	-2500.00
31/12/2025	Receipt	R8	Unity Trust Bank	Interest - December	128.55
<b>Reconciled Balance</b>					<b>21263.83</b>



Bank reconciliation (Whixall Parish Council 2025-2026) - registered

on 01/04/2025

Whixall Parish Council

Bank account: Savings Reconciliation as at: 31/12/2025

<b>Balance per bank statement at 31/12/2025</b>	21263.83
<b>TOTAL NET BANK BALANCES at 31/12/2025</b>	<b>21263.83</b>
The total net balances reconcile to the Cash Book (receipts and payments) as follows	
Opening balance at 01/04/2025	18043.22
Total receipts	420.61
Total payments	-
Total transfers	2800.00
<b>Closing balance per cash book as at 31/12/2025 (must equal net bank balances above)</b>	<b>21263.83</b>

## Whixall Parish Council

## Quarterly Report up to 31 December 2025

## Payments

	Period		
	Budget	Actual	Variance
<b>Other Payments</b>			
Miscellaneous Payments	0.00	2,907.00	-2,907.00
<b>Total Other Payments</b>	<u>0.00</u>	<u>2,907.00</u>	<u>-2,907.00</u>
<b>Administration</b>			
General Admin	205.00	164.31	40.69
Bank charges	75.00	54.00	21.00
Website and Newsletter	370.00	442.96	-72.96
Elections	0.00	0.00	0.00
Audit	120.00	0.00	120.00
Room Hire	324.00	28.00	296.00
Training	220.00	172.00	48.00
Insurance	690.00	680.85	9.15
Affiliations	695.00	583.13	111.87
<b>Total Administration</b>	<u>2,699.00</u>	<u>2,125.25</u>	<u>573.75</u>
<b>Asset Management</b>			
Grass cutting	1,750.00	0.00	1,750.00
Hollinwood Green	50.00	18.21	31.79
Marlot routine works	262.00	183.82	78.18
Marlot emergency repairs	0.00	0.00	0.00
<b>Total Asset Management</b>	<u>2,062.00</u>	<u>202.03</u>	<u>1,859.97</u>
<b>Community</b>			
Chairman Fund	500.00	50.00	450.00
Events	440.00	0.00	440.00
<b>Total Community</b>	<u>940.00</u>	<u>50.00</u>	<u>890.00</u>
<b>Staffing</b>			
Staff - non-salary costs	460.00	363.76	96.24
Salaries	6,652.00	4,655.74	1,996.26
<b>Total Staffing</b>	<u>7,112.00</u>	<u>5,019.50</u>	<u>2,092.50</u>
<b>Total Payments</b>	<u><u>12,813.00</u></u>	<u><u>10,303.78</u></u>	<u><u>2,509.22</u></u>

## Receipts

	Period		
	Budget	Actual	Variance
<b>Precept</b>			
Precept Payment	13,637.00	13,637.00	0.00
<b>Total Precept</b>	<u>13,637.00</u>	<u>13,637.00</u>	<u>0.00</u>
<b>Other receipts</b>			
VAT Repayments	0.00	0.00	0.00
CIL / Neighbourhood Fund	0.00	0.00	0.00
Bank Interest	150.00	420.61	270.61
Miscellaneous Receipts	1.00	1,350.98	1,349.98
<b>Total Other receipts</b>	<u>151.00</u>	<u>1,771.59</u>	<u>1,620.59</u>
<b>Total Receipts</b>	<u><u>13,788.00</u></u>	<u><u>15,408.59</u></u>	<u><u>1,620.59</u></u>

**Precept Comparison for North Shropshire Parish Councils**  
(Based on 25-26 rates)

Parish	Band D	Tax Base	Precept	Position out of 33		
				Band D	Tax Base	Precept
Astley	£47.30	214.68	£10,155			
Baschurch	£43.41	1332.37	£57,833		highest	
Cheswardine	£59.42	411.41	£24,446			
Childs Ercall	£49.38	312.05	£15,408			
Clive	£77.58	249.12	£19,326			
Cockshutt	£63.08	328.5	£20,720			
Ellesmere Rural	£46.95	1006.61	£47,268			
Grinshill	£68.80	116.77	£8,034			
Hadnall	£40.27	384.83	£15,496			
Hinstock	£62.70	559.77	£35,100			
Hodnet	£49.74	606.66	£30,175			
Hordley	£52.78	104.49	£5,515		lowest	
Ightfield	£76.92	225.76	£17,365			
Knockin	£119.51	148.21	£17,712	highest		
Loppington	£22.21	288.11	£6,400			
Moreton Corbet	£16.99	153.03	£2,600	lowest		lowest
Moreton Say	£62.19	219.48	£13,649			
Myddle	£45.60	541.51	£29,250			
Norton in Hales	£76.94	353.94	£27,233			
Prees	£25.56	1202	£30,723			
Ruyton XI Towns	£71.07	474.77	£33,744			
Shawbury	£64.95	906.14	£58,850			highest
Stanton	£46.82	262.72	£12,300			
Stoke on Tern	£44.23	512.08	£22,651			
Sutton	£23.20	421.54	£9,778			
Upton Magna	£48.11	157.96	£7,600			
Welshampton	£67.03	393.42	£26,371			
Wem Rural	£43.89	712.9	£31,288			
Weston U Redcastle	£61.80	125.92	£7,781			
Whitchurch Rural	£40.37	696.65	£28,126			
Whixall	£40.44	337.22	£13,637	7th lowest	15th lowest	10th lowest
Woore	£50.05	624.39	£31,249			

<b>Expenditure</b>	<b>Current Budget £</b>	<b>26-27 proposed £</b>	<b>Change £</b>
<b>Administration</b>			
General Admin	205	252	47.00
Bank charges	75	84	9.00
Website/gov.uk	385	400	15.00
Newsletter	0	£ 140.00	140.00
Audit	120	£ 190.00	70.00
Room Hire	324.00	£ 336.00	12.00
Training	220.00	£ 220.00	0.00
Insurance	690.00	£ 716.00	26.00
Affiliations	695.00	£ 648.00	-47.00
<b>Total Administration</b>	<b>£ 2,714.00</b>	<b>£ 2,986.00</b>	<b>£272.00</b>
<b>Asset Management</b>			
Grass cutting	1,750.00	1,280.00	-470.00
Hollinwood Green	50.00	50.00	0.00
Marlot routine works	262.00	272.00	10.00
Contribution to EMR	975.00	1,500.00	525.00
Noticeboard Repairs*	0	1,320.00	1320.00
Defib Management	0	470.00	470.00
<b>Total Asset Management</b>	<b>£ 3,037.00</b>	<b>4,892.00</b>	<b>£1,855.00</b>
<b>Community</b>			0.00
Grants & Donations	500.00	500.00	0.00
Events	440.00	440.00	0.00
<b>Total Community</b>	<b>£940.00</b>	<b>£940.00</b>	<b>£ -</b>
<b>Staffing</b>			0.00
Staff - non-salary costs	460.00	478.00	18.00
Salaries	6,652.00	6,925.00	273.00
<b>Total Staffing</b>	<b>£7,112.00</b>	<b>£7,403.00</b>	<b>£291.00</b>
<b>TOTAL BUDGET</b>	<b>£13,803.00</b>	<b>£16,221.00</b>	<b>£ 2,418.00</b>
<b>Receipts</b>	<b>Est. Income</b>	<b>Est Income</b>	<b>Change</b>
	<b>25-26</b>	<b>26-27</b>	
<b>Precept</b>	<b>£13,637.00</b>	<b>£14,650.00</b>	<b>£1013.00</b>
<b>Other receipts</b>			
CIL / Neighbourhood Fund	0	0	
Bank Interest	150.00	250.00	
Miscellaneous Receipts	1.00	1.00	
*Use of Reserves	0	£1,320.00	
<b>Total Other receipts</b>	<b>£151.00</b>	<b>£ 1,571.00</b>	
<b>Total Receipts</b>	<b>£13,788.00</b>	<b>£16,221.00</b>	

## Additional Information

The Council Tax Base base has reduced this year. The impact of this is that even if the precept stayed the same, Council tax would still increase by 0.25%. For the budget set out above, the annual increase for a band D property would be £3.11 (26p per week).

### Administration: Increase: £272

- ICO fee (£47) moved from Affiliations to General Admin
- UTB Charges have increased by £1 per month
- The newsletter was unbudgeted in 25-26
- New internal auditor means audit fees will now be payable
- Insurance and Website have had inflation applied at 3.8%

### Asset Management: Increase: £1855

- Grass cutting has been reduced by £470 because of lower contract value
- Marlot routine works increased by 3.8%
- Contribution to EMR is increased because of spending from general reserves in 25-26. EMR levels are listed below.
- £1320 for noticeboard repairs (to come from insurance claim income in reserves)
- The £470 saving on grass cutting has been provisionally set against a defibrillator budget line.

### Community: Increase: £0

### Staffing: Increase: £515

- Non salary costs increased by 3.8% for inflation
- Salary costs increased by £273 (incremental increase, pay award and NI)

### Receipts:

- Bank interest was underestimated in 25-26 – increased to £250
- Use of reserves shown as income to balance budget

## Decisions Required

- a. Should a new budget line be added for defibrillator management?
- b. A budget and precept is to be agreed.

## Earmarked Reserves as at January 2025

Reserve	Balance £
Office Equipment	538
Marlot Equipment Replacement	1008
Elections	1668
Hollinwood Lawnmower Replacement	449
Painting and Maintenance	1284
Hollinwood Table/Bench Replacement	473
Marlot Emergency Fund	200
CIL Neighbourhood (Ringfenced)	2158
Noticeboard Maintenance (insurance claim)	1320
TOTAL	9,098