



Whixall Parish Council

Chairman: Med Evans

To all Members of the Council. You are hereby summoned to attend a Meeting of the Parish Council of Whixall to be held on Wednesday 11th March 2026 at Whixall Social Centre which will commence at 7.30pm in order to conduct the business enclosed on the agenda below. Members of the public are welcome to attend.

Signed:

A Med Evans

Date: 6th March 2026

1. **Chairman's welcome, announcements and public session**
Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker
2. **Speakers** - Louise Allmark & Daniel Mc Gowan (Grocott Group)
3. **Apologies**
4. **Declaration of Disclosable Pecuniary or any other interests or requests for dispensations**
5. **To approve the Minutes of the Parish Council Meeting held on 11th February 2026**
6. **Reports**
 - a. Shropshire Councillors
 - b. Parish Councillors
 - c. Clerk's Progress Report
7. **Marlot**
 - a. To receive monthly report
 - b. Future Management – to receive a verbal report
 - c. Squirrel Management – to agree a course of action
8. **Meeting Venue** – to consider (Cllr Weedall)
9. **Playground Project** – to receive a verbal update
10. **Asset Register 2025-26** – to approve
11. **Planning**
 - a. To receive planning applications from Shropshire Council – none received
 - b. To receive planning decisions from Shropshire Council – none received
12. **Audit** – to receive the interim audit report and clerk's action plan.
13. **Grants** – to discuss applications and agree funding
14. **Finance**
 - a) To receive monthly balance record and reconciliation (circulated)
 - b) To receive update on internal controls, S137 payments and quarterly spending
 - c) To resolve to approve outstanding invoices and payments.

Recipient	Reason for Payment	Amount	Reference
Payments Made Before the Meeting			
ICO	Data Protection Fee	47.00	72.25 DD

New Payments to be approved

Shelley Signs	Noticeboard	1,404.00	77.25
Amanda Roberts	Salary (Feb Hours)	349.97	78.25
HMRC	PAYE/NI (Feb)	tbc	79.25
Amanda Roberts	Expenses	165.12	80.25
NEST	Pension Contributions	86.97	81.25 DD
Fields MAT	Christmas Meal Costs	69.61	82.25
SASTAK	First Aid Course (Marlot)	84.00	83.25
Unity Trust Bank	Monthly fee	6.00	84.25 DD
Jason Hawkes	Bin bags for litterpick	12.98	85.25

15. Items for Next Agenda

To enable Councillors to bring forward items for the 15th April meeting agenda.



Whixall Parish Council

Chairman: Med Evans

Minutes of the Parish Council Meeting held on 11th February 2026
at Whixall Social Centre starting at 7.30pm

Present

Councillors Cllr M Evans (Chair), SJ Lamb, C Weedall, C Schup, P Rodenhurst, M Clorley, J Spenser, , I Mercer, J Hawkes

Unitary Councillors G Groves

Clerk A Roberts

Other Organisations 0 **Members of the Public:** 1

11/26 Public Session

There were no members of the public in attendance.

12/26 Apologies

None

13/26 Declaration of Disclosable Pecuniary or any other interests or requests for dispensations

The following were declared in relation to agenda item x (Grants):

C Weedall – Member of Social Centre Committee

M Evans – Member of FMAT Trust Board

J Hawkes – Family members employed by FMAT

J Spenser – Family members attend or are employed by FMAT

RESOLVED: Members who declared an interest in agenda item x (Grants) may take part in discussions but may not vote in relation to the organisation for which they declared their interest.

14/26 To approve the Minutes of the Parish Council Meeting held on 14th January 2026

Resolved: to approve as a correct record the minutes of the ordinary meeting of the Parish Council held on 14th January 2026. They were duly signed by the Chair.

15/26 Reports

- Shropshire Councillors - noted
- Parish Councillors
- Clerk's Progress Report – noted

16/26 The Marlot

The monthly activity report was circulated in advance.

Resolved: to note the contents of the Marlot monthly report.

Following a detailed discussion on the future of the Marlot it was

Resolved:

- to fund first aid training for Alan Lomas and to permit work to continue at the Marlot once this has been successfully completed.

2. to approach Natural England (NE) to establish if there is a willingness for NE to take on permanent management of the Marlot as a Local Nature Reserve with some form of protection for the role of existing volunteers from the Marlot Conservation Group.

The clerk will contact NE before the next meeting.

The following volunteered to join a task and finish group if it is required: M Evans, I Mercer, SJ Lamb, J Spenser, C Schup, J Hawkes.

17/26 Feasibility of Playground Decision

Following a discussion of potential location and type of playground it was

Resolved: to install a play area within the parish, subject to relevant funding being available.

The clerk will contact Community Resource to invite a speaker to the next meeting.

Cllr Weedall will arrange to meet tree contractors to obtain three quotes for works to the trees along the roadside boundary of Moss Cottages field. The clerk will try to establish ownership of these trees.

18/26 Meeting Venue

Resolved: That the Council will review the arrangements for use of the Social Centre for the forthcoming financial year, will not make a single advance payment for the entirety of the year, and will explore the availability and cost of alternative venues within the parish before making a final decision.

19/26 Litterpicking 15th March

Cllr Hawkes confirmed that the event would take place between 10am and 2pm. The clerk will borrow grabbers from Wem TC.

20/26 Council Logo

Resolved: To adopt the new logo and use it on publications and communications from this date.

21/26 Buckingham Palace Garden Party

Resolved: That Dave Edgerton be nominated to SALC for consideration to attend a Buckingham Palace Garden Party.

22/26 Policies

Resolved: To approve the following policies:

- **Planning Policy & Procedure**
- **Local Connections Policy**
- **Scheme of Delegations**
- **Social Media Policy**

Following the adoption of the revised social media policy, the clerk will now set up Cllrs Spenser and Wheedall as administrators on the council's Facebook account.

23/26 Planning

No planning decisions or applications were received from Shropshire Council

24/26 Grant Funding

Following a discussion about the applications received, it was

Resolved: That, to ensure a fully informed decision on grant awards, applicants will be invited to provide additional information for consideration at the March meeting.

25/26 Finance

a. To receive Monthly Balance Record and reconciliation -

Resolved: to note that Cllr Hawkes has confirmed that the reconciliation agrees with the bank statements.

b. To resolve to approve outstanding invoices and payments

Resolved: The outstanding accounts should be paid, and the online payment transactions authorised by two approved signatories.

Recipient	Reason for Payment	Amount	Reference
Payments to be Approved			
Shropshire Council	Election Costs	125.00	77.25
HMRC	NI & Pension	99.60	78.25
A Roberts	Salary	349.77	79.25
A Roberts	Expenses	35.45	80.25
Social Centre	Litterpicking hall hire	28.00	81.25
Unity Bank	Monthly Fee	6.00	83.25 DD
NEST	Pension Contributions	86.97	84.25 DD

26/26 Future Meetings

Resolved: to ask the internal auditor to complete the audit in time for the May meeting of the council.

27/26 Items for Next Agenda

The meeting scheduled for 11th March 2026 was noted.

Meeting closed at 9.02 pm

Clerk's Progress Report

February 2026

Progress on Actions arising from Council Resolutions

Council Resolution	Progress	Notes
Councillors will attend training on planning, Code of Conduct and Fundamentals for Councillors during this term of office.		Fundamentals info sent to all councillors 4.8.25. One Councillor booked for training.
Council will work with Whixall Primary School to facilitate a Christmas event.		Waiting for invoice for payment
Set up new Facebook admins		Once social media policy revision approved
Contact NE re Future Management of the Marlot and protection for MCG volunteers		Awaiting reply
Explore alternative meeting venues		Cllr Weedall to report March
Contact Dave Edgerton re nomination for Buckingham Palace Garden Party and if agreeable forward his name to SALC		Completed
Ask internal auditor to complete before the May meeting.		Awaiting response

Other Actions (including those not covered in resolutions)

Action	Progress	Notes
Invite ex councillors to a meal		Date of meal to be agreed
Damaged Notice board replacement		Completed
Marlot Shropshire Way signage		On hold
Marlot squirrel management		Agenda item for March
Marlot Ecological Management Plan update		On hold
Chairmans' board to be updated		Searching for signwriter
Update Social Centre boundary agreement		Will be a future agenda item
Whixall Walks Booklet to be updated		Need to agree how this will be done.
Establish ownership of Social Centre Noticeboard		
Look at wording of summons to meetings		NALC legal advice is that the LGA uses the term summoned.
Arrange a speaker from Community Foundation for a future meeting		Booked for 15 th April
Roadside trees at Moss Cottages – find out who owns them.		Enquiry sent to highways, plus follow up info.
Borrow litterpickers from Wem Town Council		To be collected
Create colour version of the logo		Completed

Marlot Conservation Group (MCG)

Report to Whixall Parish Council for its meeting to be held on

11 March 2026

Following the Parish Council's directive, no structured task days have been organised for any work on The Marlot. The tasks will mount up rapidly, however, including attending to a large fallen oak tree.

I have arranged for Alan Lomas to attend a first aid course on 17th March, so that we can crack on with our work. Alan has also obtained seven laminated copies of our A4 "wanted" poster, which will be put up on the village notice boards after his course, in an attempt to attract more volunteers for this vital work.

The winter absence of foliage on the trees means that you can clearly see the damage caused by squirrels. Now is the time for the Parish Council to re-visit the issue and reach a decision. Please review the report written by Alan Lomas, presented to Council in October last year.

Martin Spenser

5 March 2026

Whixall Parish Council Asset Register as at 31 March 2026

Ref No.	Description	Identification	Date acquired	Value (Net)	Valuation Basis	Custodian	Insurance Value 2026
001	War memorial/ cenotaph	Location: Browns Brook, Whixall, SY13 2SB	u/k	£1.00		WPC	£40,000.00
002	Playing Field	Location: Land at Moss Cottages SY13 2PE	u/k	£1.00	Believed historically gifted to "the Children of Moss Cottages" by a land owner	WPC	n/a
004	Land upon which now sits Whixall Bowling Club, SY13 2QU	Copy of conveyance made 18 th April 1980 Land registered to the Council in 2019. Title SL255253	Sept 1979	£350.00	Cost of conveyance	WPC	n/a
008	Goal posts and nets	In situ on land listed above. Location: Land at Moss Cottages SY13 2PE	2007	£729.17	Purchase cost	WPC	£ 750.00
009	Old style red telephone kiosk, Welsh End, Whixall	Adopted via Adopt a kiosk scheme	February 2011	£1.00		WPC	£ 5,000.00
010	Wire Mesh Fencing	In situ on land listed above. Location: Land at Moss Cottages SY13 2PE	September 2008	£2,359.48	Net Cost of fencing	WPC	£ 4,860.00
011	Wooden Fencing	In situ on land listed above. Location: Land at Moss Cottages SY13 2PE	November 2025	£2,005.00	Cost of materials and construction	WPC	£ 2,005.00
012	2 x Post mounted premium Notice boards	Located at 1. Moss Cottages Playing Field 2. Whixall Social Centre.	October 2011	£1,111.00		Clerk	£ 1,200.00
013	The Marl Allotment (Marlot)	Land Registry Title: SL230471 Land lying to the north-east of Mountain View, Roundthorn, Whixall, SY13 2PH	29 July 2015		This land was not purchased, it is common land. The Parish Council became registered proprietor after a first registration application to	WPC	n/a
016	Open noticeboards	Located at: 1. Dobsons Bridge 2. Hollinwood Green	u/k				£1200 £1200

017	Q Garden Lawnmower Model QPM215PHW	serial no 79151000031	March 2019	£165.00	Purchase value	M Spenser (Volunteer)	< £250
018	Stihl Brushcutter(1)		April 2019	£358.33	Purchase value	M Spenser (Volunteer)	£ 509.00
019	Stihl Chainsaw		April 2019	£391.67	Purchase value	M Spenser (Volunteer)	£ 539.00
020	Stihl Pole Cutter	BC93CB2A-E3F2-44DD-BEB1- CC493628A6CF	April 2019	£529.17	Purchase value	M Spenser (Volunteer)	£ 876.00
021	Pole Cutter Harness		June 2019	£69.17	Purchase value	M Spenser (Volunteer)	< £250
022	Laptop Dell Vostro 15-3515	Device ID BC93CB2A-E3F2-44DD-BEB1- CC493628A6CF	April 2022	£362.50	Purchase value	Clerk	£ 635.00
023	Picnic Table	Marlot	October 2022	£370.83	Purchase value	WPC	£ 460.00
024	Bench	Marlot	October 2022	£266.67	Purchase value	WPC	£ 350.00
025	Stihl Brushcutter(2)	Marlot	Novembe r 2022	£343.33	Purchase value	M Spenser (Volunteer)	£ 509.00
026	Laminator	Leitz iLAM 74401089	April 2023	£56.65	Purchase value	Clerk	< £250
027	Printer	Brother MFC-J5740DW	June 2023	£183.20	purchase value	Clerk	< £250
028	Picnic Table	Hollinwood, Whixall	u/k	£1.00	Historical 'gifted' asset	Clerk	< £250
029	Noticeboard	Social Centre Car Park	February 2026	£760.00	Purchase value (Shelley Signs)	Clerk	£ 1,200.00
				£10,415.16			£58,893.00

Value at March 2024	£7,650.16
Disposals total	£555.00
Additions total	£2,765.00
Value at March 2025	£9,860.16

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Amanda Roberts
Whixall Parish Council
2 Tilley Road
Wem
Shrewsbury
SY4 5HA

Date: 28/02/2026

Account Name: Whixall Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20423117

Your arranged overdraft limit is £0.00

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Contact Us

Call us: **0345 140 1000**

Email us: **us@unity.co.uk**

Visit us: **unity.co.uk**

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2026		Balance brought forward	£0.00	£0.00	£378.22
02/02/2026	Faster Payment Debit	B/P to: MR Spenser	£78.18	£0.00	£300.04
13/02/2026	Direct Debit	Direct Debit (ICO)	£47.00	£0.00	£253.04
15/02/2026	Transfer	Transfer from 20423120	£0.00	£2,000.00	£2,253.04

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Statement number 089

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Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
16/02/2026	Faster Payment Debit	B/P to: WhixallVillageHall	£28.00	£0.00	£2,225.04
16/02/2026	Faster Payment Debit	B/P to: AJ Roberts	£35.45	£0.00	£2,189.59
16/02/2026	Faster Payment Debit	B/P to: HMRC Cumbernauld	£99.40	£0.00	£2,090.19
16/02/2026	Faster Payment Debit	B/P to: AJ Roberts	£349.97	£0.00	£1,740.22
16/02/2026	Faster Payment Debit	B/P to: Shropshire Council	£125.00	£0.00	£1,615.22
27/02/2026	Direct Debit	Direct Debit (NEST)	£86.97	£0.00	£1,528.25
28/02/2026	Fee	Service Charge	£6.00	£0.00	£1,522.25



Bank reconciliation (Whixall Parish Council 2025-2026) - registered on

01/04/2025

Whixall Parish Council

Bank account: Working Account Reconciliation as at: 28/02/2026

Balance per bank statement at 28/02/2026	1522.25
TOTAL NET BANK BALANCES at 28/02/2026	1522.25
The total net balances reconcile to the Cash Book (receipts and payments) as follows	
Opening balance at 01/04/2025	112.35
Total receipts	15605.14
Total payments	-13395.24
Total transfers	-800.00
Closing balance per cash book as at 28/02/2026 (must equal net bank balances above)	1522.25



Show reconciled transactions (Whixall Parish Council 2025-2026) -

registered on 01/04/2025

Whixall Parish Council

Details of bank reconciliation dated 28/02/2026 for Working Account

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					378.22
Reconciled transactions					
02/11/2025	Payment	76.25	Garden & Hire Spares Ltd	Chain Sprocket	-27.85
27/11/2025	Payment	76.25	L&S Engineers	Quick Tensioner Parts	-43.26
30/11/2025	Payment	76.25	DB Roberts	Fuel for Marlot	-7.07
12/02/2026	Payment	83.25	Unity Trust Bank	January bank charges	-6.00
12/02/2026	Payment	81.25	Whixall Village Hall	Social Centre hire for litterpic	-28.00
12/02/2026	Payment	80.25	Amanda Jane Roberts	Mileage and WFH Allowance	-35.45
12/02/2026	Payment	79.25	HMRC	Month 10 PAYE and NI	-99.40
12/02/2026	Payment	78.25	Amanda Jane Roberts	Salary	-349.97
13/02/2026	Payment	72.25 DD	Information Commissioner	Data Protection Fee	-47.00
13/02/2026	Payment	77.25	Shropshire Council	Election costs May 2025	-125.00
15/02/2026	Transfer	T8		Balance Top Up	2000.00

27/02/2026	Payment	84.25	DD	NEST	Pension Contributions	-86.97
Reconciled Balance						1522.25

Your Account Statement



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PO Box 7193
Planetary Road
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Mrs Amanda Roberts
Whixall Parish Council
2 Tilley Road
Wem
Shrewsbury
SY4 5HA

Date: 28/02/2026

Account Name: Whixall Parish Council

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20423120

The credit interest rate is 2.10% AER as of your statement date.

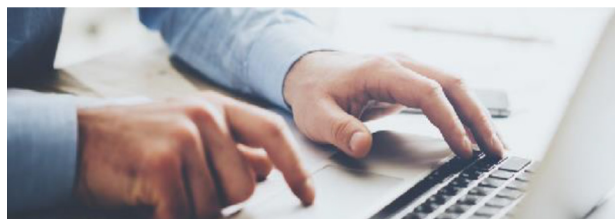
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Your Instant Access account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2026		Balance brought forward	£0.00	£0.00	£21,263.83
15/02/2026	Transfer	Transfer to 20423117	£2,000.00	£0.00	£19,263.83

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Statement number 071

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Bank reconciliation (Whixall Parish Council 2025-2026) - registered on

01/04/2025

Whixall Parish Council

Bank account: Savings Reconciliation as at: 28/02/2026

Balance per bank statement at 28/02/2026	19263.83
TOTAL NET BANK BALANCES at 28/02/2026	19263.83
The total net balances reconcile to the Cash Book (receipts and payments) as follows	
Opening balance at 01/04/2025	18043.22
Total receipts	420.61
Total payments	-
Total transfers	800.00
Closing balance per cash book as at 28/02/2026 (must equal net bank balances above)	19263.83



Show reconciled transactions (Whixall Parish Council 2025-2026) -

registered on 01/04/2025

Whixall Parish Council

Details of bank reconciliation dated 28/02/2026 for Savings

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					21263.83
Reconciled transactions					
15/02/2026	Transfer	T8		Balance Top Up	-2000.00
Reconciled Balance					19263.83